

CENTRAL COAST SOCCER LEAGUE CONSTITUTION

ARTICLE I - NAME

The name of this organization shall be the Central Coast Soccer League. It shall also be referred to as "the League".

ARTICLE II - PURPOSE

The Central Coast Soccer League is organized is to provide non-profit, public educational soccer competition for youth under twenty (20) years of age.

ARTICLE III – AFFILIATION

This organization shall be an affiliated branch of and comply with the authority of the United States Soccer Federation (USSF), the United States Youth Soccer Association (USYSA), and the California Youth Soccer Association-South (CYSA-S).

ARTICLE IV - ADMINISTRATION

1. The Central Coast Soccer League (CCSL) shall be governed by a Board Of Directors (BOD). The business of the CCSL shall be transacted by this BOD.
2. The Board Of Directors (BOD) shall consist of a President, Vice Presidents, Secretary, Treasurer, Director of Coaches and Registrar. The BOD may also have, at the discretion of the BOD, such other officers as may be appointed in accordance with the By-Laws of this organization.
3. The Board Of Directors (BOD) shall meet in general session at least quarterly at the call of the President, and in special sessions from time to time as may be required to conduct the business of the league. In order to conduct business at a Board meeting, there must be present a 51% quorum of the elected Directors.
4. A Nominations Committee shall be appointed by the Board Of Directors (BOD) each year not later than thirty (30) days prior to the Annual Elections Meeting (AEM). The purpose of the Nominations Committee shall be to secure and compile a list of qualified candidates for the Central Coast Soccer League BOD to be presented at the AEM.
5. The Annual Elections Meeting shall be held in November. The date will be determined and published by the BOD with a minimum thirty(30) days notice to voting members.
6. The Annual General Meeting (AGM) shall be held in April or May. The date will be determined and published by the Board Of Directors with a minimum of thirty (30) days notice to voting members.

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ARTICLE V – ORDER OF BUSINESS

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The order of business at the Central Coast Soccer League Annual General Meeting (AGM) shall be as follows:

- A. Call to Order
- B. Roll Call
- C. Credentials Report
- D. Reading of Minutes of previous AGM
- E. Acceptance of Minutes of previous AGM
- F. Board Member Reports
- G. Unfinished Business
- H. Proposals for amendments to the Constitution, By-Laws, and/or Rules & Regulations
- I. New Business
- ~~J.~~ Good of the Game
- ~~K.~~ Adjournment

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Procedures and debate shall be in accordance with the Constitution, By-Laws and Rules and Regulations of the CCSL and the Rules of Parliamentary Law known as “Roberts Rules of Order” (current edition).

ARTICLE VI – RULES OF PLAY

The Central Coast Soccer League (CCSL) Board Of Directors shall promulgate and implement Rules and Regulations pursuant to which the purpose of the CCSL will be accomplished.

ARTICLE VII - AMENDMENTS

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The Central Coast Soccer League (CCSL) Board Of Directors or its member teams shall propose amendments to this Constitution, which shall be valid for all intents and purposes, as part of this Constitution, when ratified by two-thirds (2/3) of the voting membership of the CCSL **present** at the Annual General Meeting (AGM). All such proposals shall be readily available to the voting membership at least thirty (30) days prior to the AGM.

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ARTICLE VIII - RATIFICATION

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The ratification and signature of five (5) members of the Central Coast Soccer League (CCSL) Board Of Directors shall be sufficient for the establishment of this revised Constitution.
In Witness Whereof, we have hereunto set our hand on this ___ day of ___, ____.

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President

Executive Vice President

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Central Cost Soccer League Constitution
Effective Date: May 5, 2008 (as proposed)

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Vice President

Vice President

Secretary

Treasurer

Registrar

Record of Constitution Revisions

Revision Date	Ratified at:	Description
9/05/07	Kick-off Mtg: Ludwick Center, SLO	Added: Exec. VP position, two VPs & item 5 Annual Election meeting
5/02/08	AGM	Minor clarification of AEM v. AGM and BOD

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CENTRAL COAST SOCCER LEAGUE BY-LAWS

ARTICLE I. - MEMBERSHIP

Section 1 – Classification of members: There shall be two classes of members in the Central Coast Soccer League (CCSL); voting and nonvoting members.

- a. Voting members shall be the Board of Directors (BOD) and one representative from each member team that is currently registered and in good standing with the league. Death, resignation, or removal of any elected member of the Board of Directors automatically terminates his or her membership as a voting member of this organization. Election of a successor as provided by these By-Laws shall operate to elect that person to voting membership in this organization.
- b. Non-voting members are any persons who actively participate in the activities of the Central Coast Soccer League until that person is or becomes a voting member.

Section 2 – Voting Rights of Members: Each voting member shall be entitled to one (1) vote. (i.e. each Director and each Representative shall have one vote).

- Non-voting members shall not have a vote.
- Voting by signed proxy is permitted
- Electronic voting is permitted.

Section 3 – Removal of a Member: Should the Board Of Directors (BOD) find the conduct of any member whether player, parent, coach, assistant coach, official or officer, detrimental to the best interests of this league or the interest of soccer, the BOD may take such action as they deem reasonable, applicable, and appropriate. This would include but not be limited to suspension from or removal from this league. Such action shall require the vote of a majority of the BOD at the time in office.

ARTICLE II – MEETINGS

Section 1 Annual General Meeting: The Annual General Meeting (AGM) of the members of this league shall be held in accordance with Article V of the Constitution.

Section 2 - Board Of Directors Meetings: Regular meetings of the Board of Directors (BOD) shall be held within the boundaries of this league and at a place designated for that purpose.

- a. There shall be at least four (4) meetings of the BOD each seasonal year.
- b. The date of those meetings shall be established at least 30 days prior to each meeting date. These dates shall be promulgated and made readily available to the voting membership within ten (10) days after the establishment of each meeting date.

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Section 3 - Special Meetings: Special meetings of the Board of Directors (BOD) shall be held for any purpose at any time by call of the President, or if the President is absent or refuses to act, by any two (2) Directors.

- a. Written notice of the time and place of the special meeting shall be delivered personally to each Director or sent by (*return receipt electronic mail*) telegram, registered mail or certified mail charges prepaid, addressed to each Director as it is shown on the official records of the league.
- b. Such notice shall be sent to each Director so as to assure that it reaches each Director at least twenty-four (24) hours prior to the time of holding such meeting.

ARTICLE III- LEAGUE MANAGEMENT

Section 1 – Directors Powers: Subject to the limitation of the Articles of the Central Coast Soccer League Constitution and these By-Laws, all organization powers shall be exercised by or under the authority of the Board of Directors.

Section 2 – Directors and Responsibilities: The Officers of the Central Coast Soccer League shall be President, Vice President, Secretary, Treasurer, and Registrar. Their responsibilities shall be as follows:

PRESIDENT: The President shall have the ultimate responsibility and authority to conduct the business of this organization within the framework of these By-Laws and Constitution. The President shall:

- act as Chairman at all Board of Directors (BOD) and general membership meetings.
- appoint special committees which the BOD deem necessary to carry out the functions of the League. The President shall be the liaison person with the California Youth Soccer Association – South (CYSA-S).
- be responsible for the promotional activities of the league.
- be responsible for the awards presentations and other special events designated by the BOD.
- have the power to make purchases on behalf of, incur indebtedness for, or otherwise obligate the League up to the maximum amount of \$500 which is within the total cash disbursements authorized by the BOD. It is recognized that such maximum amount shall be consistent with the total financial plan of the League as may be available by actual income.
- have signatory authority on the league bank account along with the Treasurer and Secretary.

EXECUTIVE VICE PRESIDENT: The Executive Vice President (ExecVP) shall assume the duties of the President in his or her absence. The ExecVP shall be an ex-officio member of all committees and Chairman of the Protest and Appeals Committee. The VP shall be responsible for:

- assist and be familiar with all Presidents duties
- supervise as chairperson of the CCSL PAD committee
- league statistician for CCSL playing circuit

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- submitting revisions/amendments to the Constitution, By-Laws and Rules and Regulations of this league.
- supervising the preparation of the league playing schedule for the entire season..
- maintaining a file on game report forms and red/yellow cards offenses.

VICE PRESIDENT - COORDINATORS: The Vice President Coordinators (VP - Cs) is CCSL contact for Group Coordinating. The VP-C shall be an ex-officio member of all committees and Chairman of the Protest and Appeals Committee. The VP shall be responsible for:

- submitting revisions/amendments to the Constitution, By-Laws and Rules and Regulations of this league.
- supervising liaison for the specified playing group
- providing support, identify and address issues specific to that group
- a committee member of the CCSL PAD committee

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DIRECTOR OF COACHES: The Director of Coaches is the CCSL contact who provides, organizes and promotes programs that aide in the growth of player and coach development.

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- Collaborate with all DOCs
- Advise league on implementation of development programs
- Organize all coaching certification and clinics
- promotes soccer to all age and skill levels

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SECRETARY: The Secretary shall be responsible for the preparation and promulgation of the minutes of all Board of Directors (BOD) meetings to the Directors and Representatives. The Secretary shall:

- assist the President in handling correspondence, and
- provide agendas to each Director and Representative prior to all regular and general membership meetings.
- have signatory authority on the league bank account along with the President, and Treasurer.

TREASURER: The Treasurer shall keep an accurate account of all financial transactions authorized by the Board of Directors (BOD) and/or the President. The Treasurer shall insure payment of all bills authorized by the BOD. The Treasurer shall:

- provide a Treasurers' report at each regular and general membership meetings.
- prepare and promulgate a Budget at least sixty (60) days prior to the start of the league season.
- deposit all funds in an accredited banking institution and make all disbursements by check. No petty cash shall be allowed.
- have signatory authority on the league bank account along with the President, and Treasurer.

REGISTRAR: The Registrar shall maintain an accurate roster of all teams in the league. Such rosters shall be the official league records for coaches, administrators and players addresses and phone numbers.

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